



The Congregational Church of Hollis



## Church Council

Meets on Tuesday after 3rd Monday at 7:00 pm  
3 year term

### **Membership**

The Church Council shall consist of the Pastors or Ministers (with one vote), Clerk, Treasurer, a representative from the Board of Deacons, Board of Trustees, Board of Christian Education, Board of Mission and Action, Board of Music, Board of Christian Stewardship, Nominating Committee, Fellowship & Hospitality Committee, Congregational Church Women's Fellowship, and three members of the church-at-large who shall not hold any other elective office, and from any committee of the church that the Council may designate. Each member of the Council must be an active member of the church and represent only one of the above positions.

### **Election**

Those members representing the Boards and the Congregational Church Women's Fellowship and other designated committees shall be appointed by their respective groups to serve a term of one year. One member-at-large shall be elected annually to serve a term of three years. The Church Council shall elect its own chairperson or chairpersons from one of the members-at-large. Church Council members shall serve until a replacement is duly appointed.

### **Duties and Responsibilities**

The Church Council shall try to interpret the will of the congregation in its function as the executive committee of the church. Its action may be subject to review, appeal, and change at any meeting of the church. It cannot veto the decisions of the standing boards and committees elected by the church, but it may counsel aforesaid boards and committees. All organizations within the church or organizations that are church-sponsored shall be expected to confer with the Church Council either through their representative or by report to the church. The activity of such organizations shall be subject to the direction and approval of the Church Council.

The Church Council shall be responsible for coordinating the various aspects of the church's life. Toward this end, the Church Council shall submit to the church an annual report outlining its activities and objectives.

**Further, the Church Council shall be responsible:**

- (a) To fill until the next annual meeting of the church, vacancies occurring in the elective offices of the church, with the exception of the pastorate. Upon request of a Board or Committee Chairperson, a Board/Committee member may be removed by vote of the Council (see Qualifications for Office, Article X).
- (b) To elect all representatives and delegates of the church unless specifically provided for in these by-laws, and to instruct them that they have no power to bind the church to financial obligations or to any definite course of action unless such power is expressly given in the action of their appointment.
- (c) To appoint any committees it deems necessary to carry out specific functions in the church's work and ministry. These committees shall serve on an annual basis and are subject only to the Church Council.
- (d) To direct the use of church facilities and equipment as it shall determine, and set a scale of rentals for their use. At no time may an individual or organization without affiliation to the church use the same without permission of the Church Council
- (e) To propose for election to the Nominating Committee two names annually, each to serve a term of three years.
- (f) To establish and effectively administer personnel policy and procedures through the Council sub-committee known as the Personnel Committee. The Personnel Committee shall comprise the following active members of the church: The Chairperson of the Church Council, the Pastor, a church member appointed by each of the following: the Board of Deacons, the Board of Trustees, the Board of Music, and the Board of Christian Education; and such other church members as deemed appropriate by the vote of the Church Council.

**Meetings**

The Church Council shall hold its meetings at such times to be decided by the chairperson or by request of three members. Six members shall represent a quorum.