



The Congregational Church of Hollis

## Nominating



Meets on selected Sundays at 8:30 am  
3 year term

The Nominating Committee is responsible for filling all Board and Standing committee positions. Its members serve as the recruiters to match members' talents with church needs.

### **Responsibilities:**

- Recruit church members to fill committees' open positions
- Determine which first term committee members are willing to serve a second term
- Assess all committee vacancies
- Serve as the recruiters for Church Council
- Match members' talents with committees' needs
- Review the description of committee responsibilities and their job descriptions
- One member represent the Nominating Committee on Church Council
- Support and assist with special church events (e.g., picnics, coffee hour, celebrations)

### **Time & Talent Opportunities for Church Volunteers:**

- Help identify and recruit church members with interest and talents for serving on committees
- Assist with and participate in special church events and activities

**From Feb 2018 Bylaws**

### **The Nominating Committee**

(a) The Nominating Committee shall consist of a minimum of five members with a maximum goal of six members proposed by the Church Council, each to serve a term of three years, with two members being elected annually. The Nominating Committee shall confer with the Boards and standing Committees to ascertain their needs and shall place in nomination at least one name for each office to be filled at the annual meeting. This committee shall elect its own chairperson.

(b) All business of the Board shall be conducted at scheduled meetings with a quorum of at least three members present.

(c) A written report shall be made at the Annual Meeting.